

**AMENDED
CONSTITUTION
THE NEWCOMERS CLUB OF MONTGOMERY, INC.**

BE IT KNOWN from this date forward that the CONSTITUTION of **THE NEWCOMERS CLUB OF MONTGOMERY, INC.**, as passed down through club historic records, is hereby amended as approved by the Executive Board and the Membership on or about the _____ day of _____, 2014, as follows:

1. *ARTICLE ONE –AMENDMENT:*

NAME

The name of the corporation is THE NEWCOMERS CLUB OF MONTGOMERY, INC., from this date forward with all the rights, powers and authority allowed by state law for voluntary civic and social organizations and clubs.

2. *ARTICLE TWO-AMENDMENT:*

REGISTERED LOCATION

The mailing address of this social organization shall from this date forward be the registered location of this club, and the mailing address is changed as follows: THE NEWCOMERS CLUB OF MONTGOMERY, INC., P. O. Box 241946, Montgomery, Alabama 36124-1946.

3. *ARTICLE THREE-AMENDMENT:*

PURPOSE

The purpose of this voluntary civic non-profit social organization or club shall be to welcome all women to the greater Montgomery Area and outlying communities, without regard to the date to when they actually moved into the greater Montgomery area or outlying community, in order to assist them in becoming a part of the social and civic life of this defined community and facilitate friendship for all involved in the organization.

4. *ARTICLE FOUR-AMENDMENT:*

MEMBERSHIP

The membership is open to any woman who lives in the greater Montgomery area who applies and pays dues annually. However, if a member rescinds her membership or allows her dues to lapse beyond three meetings, she will not be reinstated in the club. A prospective member may be invited to attend two meetings and any club events for a period of two months, but dues shall be paid by or at the third meeting. Once a new member has joined the organization, she is eligible to vote at the following meeting.

5. *ARTICLE FIVE-AMENDMENT:*

EXECUTIVE BOARD

This club shall have the following Executive Board which shall be comprised of all of the current officers, along with a Past President as an advisor. The President shall call meetings of this Executive Board once a month prior to each regular club meeting, plus any other time necessary with ample notice to all Executive Board members.

6. *ARTICLE SIX--AMENDMENT:*

OFFICERS

This club shall have the following officers:

President; Vice President- Program; Vice President-Membership; Vice President-Social; Secretary; Treasurer; Parliamentarian and Chaplain. All officers shall be elected annually with their term to coincide with the club year. If any vacancy occurs, the Executive Board shall appoint a member in good standing to fill the remaining term of the vacant office.

7. *ARTICLE SEVEN- AMENDMENT:*

OFFICERS DUTIES

The standard duties of all club officers shall be as follows:

President- Shall preside at all meetings and conduct the Executive Board meetings, along with any other related duties for the club. She shall be an ex-officio member of all committees, excluding the nominating committee, and sit in on the conduct of all club business. She shall appoint all chairmen with the approval of the Executive Board. The President shall oversee or delegate to insure that an independent audit shall be executed at the end of the club year by the outgoing Executive Board, along with making sure the Executive Board has handled or delegated all administrative matters relative to all club committees and activity groups for the year, including, but not limited to insuring that all appropriate funds or club property are turned over to the Treasurer each year for audit. The President shall make sure an accurate club organizational chart is in place each respective year in the club's handbook, with the cooperation and assistance of the Executive Board.

Vice President-Program-Shall assume the duties of the President in her absence and replace her if necessary. She shall plan and coordinate the program for each regular club meeting.

Vice President-Membership-Shall keep a complete and an accurate list of all current members of the club. She shall invite prospective members to club activities, maintain a ledger or record of all dues payments, and provide nametags for the regular club meetings. The Membership Vice President shall oversee or delegate to insure that the club directory is printed by the September general meeting. Also, as needed, she may appoint an assistant.

Vice President-Social-Shall be the coordinator, though not necessarily the sponsor, of all club special activities and social events. She shall secure a

place for each club activity and should appoint a Social Event Coordinator for each special event of the club, as needed.

Secretary-Shall keep full and accurate records of all club regular meetings and receive reports from all club special events and committees, activity groups, etc. The club year shall run from June 1 to May 31 each year. Also, she shall handle all club correspondence, and be responsible for all club press releases, notices and announcements. The club secretary shall also keep the club's scrapbook, and may on an as needed basis appoint an assistant.

Treasurer-Shall keep an account of all receipts and disbursements of the club. Additionally, the club treasurer shall make regular reports of the club's financial status to the Executive Board and club's membership. She shall also receive all dues reports and payments from Membership, luncheon payments and debts along with all special event payments and debts, etc. The Treasurer must present an annual budget for the club by the September Board meeting. This proposed budget shall be reviewed quarterly by the Executive Board. Plus, the Treasure must be vigilant to assure to the membership that all club funds benefit the club, and that either she or the club President sign all club checks or obligations. She shall appoint an assistant as necessary.

8. *ARTICLE EIGHT-AMENDMENT:*

DUES

The dues of this club shall be determined by the Executive Board prior to the June meeting each year. The current dues of \$15.00 Fifteen Dollars per year, is payable on or before the first meeting of every year in July, or when the new member joins the organization. New member's dues may be pro rated at the discretion of the Executive Board. The Vice President-Membership shall alert the members that dues are due after June 30th. Any member failing to pay annual dues by the August meeting shall forfeit their club membership, short of a hardship beyond their control as reviewed and possible approved at the next Executive Board meeting.

9. *ARTICLE NINE-AMENDMENT:*

ELECTIONS

The Executive Board shall appoint an Officer Nominating Committee prior to the February meeting, where such shall be announced. The Officer Nominating Committee shall be comprised of three (3) member in good standing in the club. The Officer Nominating Committee shall submit a candidate for each club office, upon receiving the approval from the individual whose name is being submitted to the membership for the particular club office. The Slate of Candidates shall be submitted at the March club meeting. The election of club officers shall take place at the April club meeting. If there is more than one candidate for any office, either for the Officer Nominating Committee or from the club

membership, the election shall be by paper ballot. Otherwise, a voice voted shall be sufficient.

10. *ARTICLE TEN- AMENDMENT:*

STANDING COMMITTEES & ACTIVITY GROUPS

The Executive Board has the authority to form Standing Committees & Activity Groups for the club as deemed necessary to promote the purpose of the club. Generally, the President shall inform a member in good standing the particular group has been approved and appoint a Chairman for such a group. At this time the Standing Committees are the following, without limit for possible new groups being formed in the future:

Door Prizes; Newsletter; Reservations; Friendship; Historian; Coffee Coordinator; Directory; Executive Transition Team; Book Club; Cooking Club; Bowling Club; Investment Club; Bridge Club; 4Ms Movie Club; Karaoke; TGIF Club; Restaurant Night Out Club; Lunch Bunch Club.

11. *ARTICLE ELEVEN-AMENDMENT:*

CLUB MEETINGS

The club shall meet regularly on the fourth Thursday of most months with the exception of June, November and December. The November meeting, due to the Thanksgiving Holiday, shall be held on the third Wednesday of November. While there may be a club activity or special event in June and December, there generally shall not be a club business meeting these two months, unless needed, as per special notice of the Executive Board. The Executive Board shall provide adequate notice to all members when the meeting date and time are changed. All luncheon reservations must be made prior to the Monday of the week of the club meeting and shall be canceled prior to noon on said Monday, or the member shall be charged and billed for the individual's club luncheon expense. Failure to pay invoices shall subject a member to consequences, subject to the discretion of the Executive Board.

12. *ARTICLE TWELVE- AMENDMENT:*

CONFIDENTIALITY OF MEMBERSHIP LIST

The club's membership list shall not be released to anyone outside the club, and club members shall only use such for club purposes. This prohibition includes all forms of the membership list, including but not limited to a prohibition against releasing the names, addresses, phone numbers, e-mail addresses, and any future forms of such that may be developed..

13. *ARTICLE THIRTEEN-AMENDMENT:*

SPONSORS

The Executive Board shall approve any business or individual desiring to be a sponsor of this club without discrimination in any form, and keep an active list of all approved club sponsors.

14. *ARTICLE FOURTEEN-AMENDMENT:*

PARLIMENTARY AUTHORITY- CONFLICTS RESOLUTION

The most recent edition of Robert's Rules of Order shall be the club's authority on all relevant procedural issues not specifically detailed in a separate section of this club's By-Laws or Constitution. Except as absolutely necessary the club, should attempt to keep the club's By-Laws and Constitution up-to-date and current; any exceptions to such must be by unanimous vote of the Executive Board. Any disputes should be attempted to be resolved as amicably as possible by the club's Executive Board.

15. *ARTICLE FIFTEEN-AMENDMENT:*

PROCEDURE TO AMEND BY-LAWS

The By-Laws may be amended by a majority vote of 2/3 of the membership in attendance and qualified to vote at any meeting provided that the proposed amendment(s) have been properly noticed to the membership and presented at a preceding meeting that calendar year.

16. *ARTICLE SIXTEEN-AMENDMENT:*

PROCEDURE TO AMEND CONSTITUTION

The Constitution may be amended by a majority vote of 2/3 of the membership in attendance and qualified to vote at any meeting, provided that the proposed amendment(s) have been properly noticed to the membership and presented at a preceding meeting that calendar year.

17. *ARTICLE SEVENTEEN-AMENDMENT:*

REPEAL OF STANDING RULES

The By-Laws and Constitution of the club shall hence forth be the controlling documents of this club. All prior "Standing Rules" not hereby implemented in the appropriate section of either the By-Laws or Constitution are hereby repealed for not being procedurally compliant with the club's purpose.

Done and Verified on this the _____ day of _____, 2014, by the unanimous decision of the Executive Board and a 2/3 majority of the membership in attendance and qualified to vote on this date.

By: _____

Its President on said date